

## 6360 Commission on Teacher Credentialing

The purpose of the Commission on Teacher Credentialing (Commission) is to ensure integrity and high quality in the preparation, conduct and professional growth of the educators who serve California's public schools. Its work shall reflect both statutory mandates that govern the Commission and research on professional practices.

### 3-YR EXPENDITURES AND POSITIONS (Summary of Program Requirements)

	Positions			Expenditures		
	2006-07	2007-08	2008-09	2006-07*	2007-08*	2008-09*
10.10 Certification, Assignment and Waivers	66.8	71.1	64.3	\$10,048	\$9,121	\$9,135
10.20 Professional Services	28.1	30.7	34.6	36,263	45,289	46,161
10.30 Professional Practices	29.9	27.6	27.6	5,551	5,257	5,090
10.40 Administration	37.4	33.0	33.0	4,639	4,644	4,426
10.50 Distributed Administration	-	-	-	-4,639	-4,644	-4,426
<b>TOTALS, POSITIONS AND EXPENDITURES (All Programs)</b>	<b>162.2</b>	<b>162.4</b>	<b>159.5</b>	<b>\$51,862</b>	<b>\$59,667</b>	<b>\$60,386</b>
<b>FUNDING</b>				<b>2006-07*</b>	<b>2007-08*</b>	<b>2008-09*</b>
0001 General Fund, Proposition 98				\$31,034	\$39,881	\$39,881
0407 Teacher Credentials Fund				15,323	15,273	15,366
0408 Test Development and Administration Account, Teacher Credentials Fund				4,602	4,265	4,741
0995 Reimbursements				903	248	398
<b>TOTALS, EXPENDITURES, ALL FUNDS</b>				<b>\$51,862</b>	<b>\$59,667</b>	<b>\$60,386</b>

The amounts included as General Fund, Proposition 98 are for the purposes of meeting the minimum funding guarantee for education programs pursuant to Section 8 of Article XVI of the California Constitution. Specific appropriations are identified in the Detail of Appropriations and Adjustments.

### LEGAL CITATIONS AND AUTHORITY

#### DEPARTMENT AUTHORITY

Education Code Sections 44210 and 44225.

### BUDGET-BALANCING REDUCTIONS

- The Budget includes General Fund reductions of \$4.3 million in 2008-09. However, because the Commission's state operations are paid entirely from special fund revenues derived from the credentialing and examination fees paid by K-12 teachers, administrators and professional services personnel, there are no administrative reductions for the Commission. The major budget balancing local assistance reductions include:
  - A \$3.5 million reduction for the Alternative Certification Program which partners school districts and colleges to train individuals pursuing teaching as a second career. The impact of this reduction will be minimal due to lower-than-anticipated program participation which has resulted in program savings in recent years.
  - A \$855,000 reduction for the Paraprofessional Teacher Training Program which provides assistance to teachers' aides with completing their baccalaureate and teacher preparation programs. Similar to that of the Alternative Certification Program, the impact of this reduction will be minimal because the program has experienced savings in recent years.

### DETAILED BUDGET ADJUSTMENTS

Baseline Adjustment Descriptions	2007-08*			2008-09*		
	General Fund	Other Funds	Positions	General Fund	Other Funds	Positions
• Pro Rata Adjustment for 2008-09 for the Teacher Credentials Fund	\$-	\$-	-	\$-	\$678	-
• Revalidation of the California Formative Assessment and Support System	-	-	-	-	500	-
• General Salary Increase for Teacher Credentials Fund	-	237	-	-	235	-

\* Dollars in thousands, except in Salary Range.

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	2007-08*			2008-09*		
	General Fund	Other Funds	Positions	General Fund	Other Funds	Positions
• Control Section 3.60 Employee Compensation Adjustment for Teacher Credentials Fund	-	106	-	-	141	-
• General Salary Increase for the Test Administration and Development Account, Teacher Credentials Fund	-	56	-	-	57	-
• Control Section 3.60 Employee Compensation Adjustment for Test Administration and Development Account, Teacher Credentials Fund	-	23	-	-	31	-
• Control Section 4.26 CEA General Salary Adjustment	-	17	-	-	17	-
• Control Section 15.25 Mid-year Technology Rate Adjustment	-	3	-	-	3	-
• Control Section 3.60 PERS Adjustment For Test Administration and Development Account, Teacher Credentials Fund	-	-5	-	-	-5	-
• Remove One-time Costs for 5.0 Positions Provided in 2007-08	-	-	-	-	-10	-
• Control Section 3.60 PERS Adjustment for Teacher Credentials Fund	-	-28	-	-	-28	-
• Reduce Funding to Remove Reimbursement Authority for One-time Federal Title II Provided in 2007-08	-	-	-	-	-248	-
• Pro Rata Adjustment for 2007-08 For Commission on Teacher Credentialing's Special Funds	-	-	-	-	-641	-
<b>Totals, Baseline Adjustments</b>	<b>\$-</b>	<b>\$409</b>	<b>-</b>	<b>\$-</b>	<b>\$730</b>	<b>-</b>
<b>Policy Adjustment Descriptions</b>						
• Fund Positions for the Next Phase of CALTIDES Development	\$-	\$-	-	\$-	\$398	-
<b>Totals, Policy Adjustments</b>	<b>\$-</b>	<b>\$-</b>	<b>-</b>	<b>\$-</b>	<b>\$398</b>	<b>-</b>
<b>TOTALS, BUDGET ADJUSTMENTS</b>	<b>\$-</b>	<b>\$409</b>	<b>-</b>	<b>\$-</b>	<b>\$1,128</b>	<b>-</b>
<b>Other Adjustments <sup>11</sup></b>						
• Budget-Balancing Reductions	-	-	-	-4,345	-	-
<b>REVISED TOTALS, BUDGET ADJUSTMENTS</b>	<b>\$-</b>	<b>\$409</b>	<b>-</b>	<b>-\$4,345</b>	<b>\$1,128</b>	<b>-</b>

<sup>11</sup> These dollars and PYs are included in the General Government agency, therefore not included in the other fiscal statements for this department. These totals are also not included in the applicable Summary Schedules for this department.

**PROGRAM DESCRIPTIONS (Program Objectives Statement)**

**10 - STANDARDS FOR THE PREPARATION AND LICENSING OF TEACHERS**

**10.10 - Certification, Assignment and Waivers:**

Certification, Assignment and Waivers is the licensing division of the Commission, responsible for evaluating and processing over 250,000 applications annually for credentials, permits, certificates and waivers for authorization to serve in California's public schools. Certification, Assignment and Waivers serves as the Commission's primary point of contact, providing information to credential applicants and holders and credential personnel at the college, university, county, and school district levels regarding specific requirements for the licenses issued. It is also responsible for monitoring certificated assignments in collaboration with county and district offices of education.

**10.20 - Professional Services:**

Professional Services is responsible for: the development of licensure standards for all credential areas for which the Commission issues credentials; the accreditation of colleges, universities and local education agencies that offer educator preparation; the development and implementation of licensing examinations as required in the Education Code; and the administration of state funded programs including the Paraprofessional Teacher Training Program, the Alternative Certification/Intern Program, and in conjunction with the California Department of Education, the Beginning Teacher Support and Assessment Program. Related activities include data collection and reporting and policy research.

**10.30 - Professional Practices:**

\* Dollars in thousands, except in Salary Range.

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Professional Practices is responsible for both the discipline of credential applicants and holders and the legal activities of the Commission. Professional Practices supports the Committee of Credentials, a statutory body that is responsible for conducting investigations of charges of misconduct against a credential holder or applicant upon initial application for a credential, when a credential is renewed, or when there are allegations against a credential holder relating to criminal activity, unprofessional conduct or misconduct that would impact the status of a license. The professional practices legal staff provides legal counsel and advice to the Commission, the Committee of Credentials and program divisions within the Commission.

### DETAILED EXPENDITURES BY PROGRAM (Program Budget Detail)

		<u>2006-07*</u>	<u>2007-08*</u>	<u>2008-09*</u>
<b>PROGRAM REQUIREMENTS</b>				
<b>10</b>	<b>STANDARD FOR THE PREPARATION AND LICENSING OF TEACHERS</b>			
	<b>State Operations:</b>			
0407	Teacher Credentials Fund	\$15,323	\$15,273	\$15,366
0408	Test Development and Administration Account, Teacher Credentials Fund	4,602	4,265	4,741
0995	Reimbursements	903	248	398
	<b>Totals, State Operations</b>	<b>\$20,828</b>	<b>\$19,786</b>	<b>\$20,505</b>
	<b>Local Assistance:</b>			
0001	General Fund	\$31,034	\$39,881	\$39,881
	<b>Totals, Local Assistance</b>	<b>\$31,034</b>	<b>\$39,881</b>	<b>\$39,881</b>
<b>ELEMENT REQUIREMENTS</b>				
<b>10.10</b>	<b>Certification, Assignment and Waivers</b>	<b>\$10,048</b>	<b>\$9,121</b>	<b>\$9,135</b>
	<b>State Operations:</b>			
0407	Teacher Credentials Fund	7,975	7,831	7,695
0408	Test Development and Administration Account, Teacher Credentials Fund	1,513	734	734
0995	Reimbursements	252	248	398
	<b>Local Assistance:</b>			
0001	General Fund	308	308	308
<b>10.20</b>	<b>Professional Services</b>	<b>\$36,263</b>	<b>\$45,289</b>	<b>\$46,161</b>
	<b>State Operations:</b>			
0407	Teacher Credentials Fund	2,386	2,880	3,248
0408	Test Development and Administration Account, Teacher Credentials Fund	2,500	2,836	3,340
0995	Reimbursements	651	-	-
	<b>Local Assistance:</b>			
0001	General Fund	30,726	39,573	39,573
<b>10.30</b>	<b>Professional Practices</b>	<b>\$5,551</b>	<b>\$5,257</b>	<b>\$5,090</b>
	<b>State Operations:</b>			
0407	Teacher Credentials Fund	4,962	4,562	4,423
0408	Test Development and Administration Account, Teacher Credentials Fund	589	695	667
<b>TOTALS, EXPENDITURES</b>				
	State Operations	20,828	19,786	20,505
	Local Assistance	31,034	39,881	39,881
	<b>Totals, Expenditures</b>	<b>\$51,862</b>	<b>\$59,667</b>	<b>\$60,386</b>

### EXPENDITURES BY CATEGORY (Summary By Object)

\* Dollars in thousands, except in Salary Range.

## 6360 Commission on Teacher Credentialing - Continued

1 State Operations	Positions			Expenditures		
	2006-07	2007-08	2008-09	2006-07*	2007-08*	2008-09*
PERSONAL SERVICES						
Authorized Positions (Equals Sch. 7A)	162.2	170.9	167.9	\$9,310	\$9,660	\$9,628
Total Adjustments	-	-	-	-	326	325
Estimated Salary Savings	-	-8.5	-8.4	-	-498	-497
<b>Net Totals, Salaries and Wages</b>	<b>162.2</b>	<b>162.4</b>	<b>159.5</b>	<b>\$9,310</b>	<b>\$9,488</b>	<b>\$9,456</b>
Staff Benefits	-	-	-	3,147	3,489	3,478
<b>Totals, Personal Services</b>	<b>162.2</b>	<b>162.4</b>	<b>159.5</b>	<b>\$12,457</b>	<b>\$12,977</b>	<b>\$12,934</b>
OPERATING EXPENSES AND EQUIPMENT				<u>\$8,371</u>	<u>\$6,809</u>	<u>\$7,571</u>
<b>TOTALS, POSITIONS AND EXPENDITURES, ALL FUNDS (State Operations)</b>				<b>\$20,828</b>	<b>\$19,786</b>	<b>\$20,505</b>
2 Local Assistance				Expenditures		
				2006-07*	2007-08*	2008-09*
Grants and Subventions				<u>\$31,034</u>	<u>\$39,881</u>	<u>\$39,881</u>
<b>TOTALS, EXPENDITURES, ALL FUNDS (Local Assistance)</b>				<b>\$31,034</b>	<b>\$39,881</b>	<b>\$39,881</b>

### DETAIL OF APPROPRIATIONS AND ADJUSTMENTS (Reconciliation with Appropriations)

1 STATE OPERATIONS	2006-07*	2007-08*	2008-09*
<b>0407 Teacher Credentials Fund</b>			
APPROPRIATIONS			
001 Budget Act appropriation	\$14,779	\$14,941	\$15,366
Allocation for employee compensation	526	357	-
Adjustment per Section 3.60	64	-28	-
Adjustment per Section 15.25	-	3	-
<b>Totals Available</b>	<b>\$15,369</b>	<b>\$15,273</b>	<b>\$15,366</b>
Unexpended balance, estimated savings	-46	-	-
<b>TOTALS, EXPENDITURES</b>	<b>\$15,323</b>	<b>\$15,273</b>	<b>\$15,366</b>
<b>0408 Test Development and Administration Account, Teacher Credentials Fund</b>			
APPROPRIATIONS			
001 Budget Act appropriation	\$4,628	\$4,188	\$4,741
Allocation for employee compensation	143	82	-
Adjustment per Section 3.60	21	-5	-
<b>Totals Available</b>	<b>\$4,792</b>	<b>\$4,265</b>	<b>\$4,741</b>
Unexpended balance, estimated savings	-190	-	-
<b>TOTALS, EXPENDITURES</b>	<b>\$4,602</b>	<b>\$4,265</b>	<b>\$4,741</b>
<b>0995 Reimbursements</b>			
APPROPRIATIONS			
Reimbursements	\$903	\$248	\$398
<b>TOTALS, EXPENDITURES, ALL FUNDS (State Operations)</b>	<b>\$20,828</b>	<b>\$19,786</b>	<b>\$20,505</b>
2 LOCAL ASSISTANCE	2006-07*	2007-08*	2008-09*
<b>0001 General Fund, Proposition 98</b>			
APPROPRIATIONS			
101 Budget Act appropriation, as amended by Chapter 48, Statutes of 2006	\$39,881	\$-	\$-
101 Budget Act appropriation	-	39,881	39,881
<b>Totals Available</b>	<b>\$39,881</b>	<b>\$39,881</b>	<b>\$39,881</b>
Unexpended balance, estimated savings	-8,847	-	-
<b>TOTALS, EXPENDITURES</b>	<b>\$31,034</b>	<b>\$39,881</b>	<b>\$39,881</b>
<b>TOTALS, EXPENDITURES, ALL FUNDS (Local Assistance)</b>	<b>\$31,034</b>	<b>\$39,881</b>	<b>\$39,881</b>

\* Dollars in thousands, except in Salary Range.

## 6360 Commission on Teacher Credentialing - Continued

2 LOCAL ASSISTANCE	2006-07*	2007-08*	2008-09*
<b>TOTALS, EXPENDITURES, ALL FUNDS (State Operations and Local Assistance)</b>	<b>\$51,862</b>	<b>\$59,667</b>	<b>\$60,386</b>

### FUND CONDITION STATEMENTS

	2006-07*	2007-08*	2008-09*
<b>0407 Teacher Credentials Fund <sup>s</sup></b>			
BEGINNING BALANCE	\$5,644	\$5,135	\$4,505
Prior year adjustments	182	-	-
Adjusted Beginning Balance	\$5,826	\$5,135	\$4,505
REVENUES, TRANSFERS, AND OTHER ADJUSTMENTS			
Revenues:			
122900 Teacher Credential Fees	14,385	14,396	14,396
131600 Fingerprint ID Card Fees	46	46	46
141200 Sales of Documents	1	1	1
142500 Miscellaneous Services to the Public	1	1	1
150300 Income From Surplus Money Investments	205	205	205
161000 Escheat of Unclaimed Checks & Warrants	4	4	4
161400 Miscellaneous Revenue	2	2	2
Total Revenues, Transfers, and Other Adjustments	\$14,644	\$14,655	\$14,655
Total Resources	\$20,470	\$19,790	\$19,160
EXPENDITURES AND EXPENDITURE ADJUSTMENTS			
Expenditures:			
0840 State Controller (State Operations)	12	12	18
6360 Commission on Teacher Credentialing (State Operations)	15,323	15,273	15,366
Total Expenditures and Expenditure Adjustments	\$15,335	\$15,285	\$15,384
FUND BALANCE	\$5,135	\$4,505	\$3,776
Reserve for economic uncertainties	5,135	4,505	3,776
<b>0408 Test Development and Administration Account, Teacher Credentials Fund <sup>s</sup></b>			
BEGINNING BALANCE	\$3,283	\$3,125	\$5,174
Prior year adjustments	1	-	-
Adjusted Beginning Balance	\$3,284	\$3,125	\$5,174
REVENUES, TRANSFERS, AND OTHER ADJUSTMENTS			
Revenues:			
123000 Teacher Examination Fees	4,257	6,128	5,923
150300 Income From Surplus Money Investments	190	190	190
Total Revenues, Transfers, and Other Adjustments	\$4,447	\$6,318	\$6,113
Total Resources	\$7,731	\$9,443	\$11,287
EXPENDITURES AND EXPENDITURE ADJUSTMENTS			
Expenditures:			
0840 State Controller (State Operations)	4	4	5
6360 Commission on Teacher Credentialing (State Operations)	4,602	4,265	4,741
Total Expenditures and Expenditure Adjustments	\$4,606	\$4,269	\$4,746
FUND BALANCE	\$3,125	\$5,174	\$6,541
Reserve for economic uncertainties	3,125	5,174	6,541

### CHANGES IN AUTHORIZED POSITIONS

	Positions			Expenditures		
	2006-07	2007-08	2008-09	2006-07*	2007-08*	2008-09*
Totals, Authorized Positions	162.2	170.9	167.9	\$9,310	\$9,660	\$9,628
Salary Adjustments	-	-	-	-	326	325
<b>Total Adjustments</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$-</b>	<b>\$326</b>	<b>\$325</b>

\* Dollars in thousands, except in Salary Range.

**6360 Commission on Teacher Credentialing - Continued**

	Positions			Expenditures		
	2006-07	2007-08	2008-09	2006-07*	2007-08*	2008-09*
TOTALS, SALARIES AND WAGES	162.2	170.9	167.9	\$9,310	\$9,986	\$9,953

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