

## 6360 Commission on Teacher Credentialing

The purpose of the Commission on Teacher Credentialing (Commission) is to ensure integrity and high quality in the preparation, conduct, and professional growth of the educators who serve California's public schools. Its work reflects statutory mandates that govern the Commission and research on professional practices.

### 3-YR EXPENDITURES AND PERSONNEL YEARS

	Personnel Years			Expenditures		
	2009-10	2010-11	2011-12	2009-10*	2010-11*	2011-12*
10.10 Certification, Assignment and Waivers	68.3	62.9	62.9	\$8,048	\$8,431	\$8,223
10.20 Professional Services	31.0	31.2	31.2	32,459	32,885	33,382
10.30 Professional Practices	31.1	26.7	26.7	5,051	4,701	4,840
10.40 Administration	34.7	32.1	32.1	3,867	4,218	4,358
10.50 Distributed Administration	-	-	-	-3,867	-4,218	-4,358
<b>TOTALS, POSITIONS AND EXPENDITURES (All Programs)</b>	<b>165.1</b>	<b>152.9</b>	<b>152.9</b>	<b>\$45,558</b>	<b>\$46,017</b>	<b>\$46,445</b>
<b>FUNDING</b>				<b>2009-10*</b>	<b>2010-11*</b>	<b>2011-12*</b>
0001 General Fund, Proposition 98				\$26,898	\$26,199	\$26,212
0407 Teacher Credentials Fund				13,668	14,455	15,146
0408 Test Development and Administration Account, Teacher Credentials Fund				4,491	4,862	4,779
0890 Federal Trust Fund				193	193	-
0995 Reimbursements				308	308	308
<b>TOTALS, EXPENDITURES, ALL FUNDS</b>				<b>\$45,558</b>	<b>\$46,017</b>	<b>\$46,445</b>

The amounts included as Proposition 98 General Fund are for the purposes of meeting the minimum funding guarantee for education programs pursuant to Section 8 of Article XVI of the California Constitution. Specific appropriations are identified in the Detail of Appropriations and Adjustments.

### LEGAL CITATIONS AND AUTHORITY

#### DEPARTMENT AUTHORITY

Education Code Sections 44210 and 44225.

### DETAILED BUDGET ADJUSTMENTS

	2010-11*			2011-12*		
	General Fund	Other Funds	Personnel Years	General Fund	Other Funds	Personnel Years
<b>Workload Budget Adjustments</b>						
<b>Other Workload Budget Adjustments</b>						
• Employee Compensation Adjustment	\$-	-\$855	-	\$-	-\$154	-
• Retirement Rate Adjustment	-	278	-	-	278	-
• Pro Rata Adjustment (Special Fund Cost Recovery)	-	-	-	-	320	-
• Control Section 12.42 Adjustment to the Alternative Certification Program	-6,472	-	-	-6,459	-	-
• Remove One-time Funding for the Credential Web Interface Project	-	-	-	-	-413	-
• Remove Prior Year Federal Funds for Foreign Language Development	-	-	-	-	-193	-
• Workforce Cap Adjustment	-	-534	-	-	-534	-
<b>Totals, Other Workload Budget Adjustments</b>	<b>-\$6,472</b>	<b>-\$1,111</b>	<b>-</b>	<b>-\$6,459</b>	<b>-\$696</b>	<b>-</b>
<b>Totals, Workload Budget Adjustments</b>	<b>-\$6,472</b>	<b>-\$1,111</b>	<b>-</b>	<b>-\$6,459</b>	<b>-\$696</b>	<b>-</b>
<b>Totals, Budget Adjustments</b>	<b>-\$6,472</b>	<b>-\$1,111</b>	<b>-</b>	<b>-\$6,459</b>	<b>-\$696</b>	<b>-</b>

\* Dollars in thousands, except in Salary Range.

## 6360 Commission on Teacher Credentialing - Continued

### PROGRAM DESCRIPTIONS

#### 10 - STANDARDS FOR THE PREPARATION AND LICENSING OF TEACHERS

##### 10.10 - Certification, Assignment and Waivers:

The Certification, Assignment and Waivers Division is responsible for evaluating and processing over 250,000 applications annually for credentials, permits, certificates, and waivers for authorization to serve in California's public schools. The Division serves as the Commission's primary point of contact, providing information to credential applicants and holders and credential personnel at the college, university, county, and school district levels regarding specific requirements for the licenses issued. It is also responsible for monitoring certificated assignments in collaboration with county and district offices of education.

##### 10.20 - Professional Services:

The Professional Services Division is responsible for the development of licensure standards for all credential areas, aligned with the adopted K-12 academic content standards; the development and implementation of licensing examinations, including the teaching performance assessment, as required in the Education Code; and the administration of state-funded programs including the Paraprofessional Teacher Training Program, the Alternative Certification/Intern Program, and in conjunction with the Department of Education, the Beginning Teacher Support and Assessment Program. The Division supports the Committee on Accreditation, a statutory body that is charged with implementing the Commission's accreditation system to monitor the quality of all educator preparation programs. Related activities include data collection, reporting, and policy research.

##### 10.30 - Professional Practices:

The Division of Professional Practices is responsible for the discipline of credential applicants and holders and the legal activities of the Commission. The Division supports the Committee of Credentials, a statutory body that is responsible for conducting investigations of charges of misconduct against a credential holder or applicant upon initial application for a credential, when a credential is renewed, or when there are allegations against a credential holder relating to criminal activity, unprofessional conduct, or misconduct that would impact the status of a license. The Division's legal staff provides legal counsel and advice to the Commission, the Committee of Credentials, and other divisions within the Commission.

### DETAILED EXPENDITURES BY PROGRAM

		<u>2009-10*</u>	<u>2010-11*</u>	<u>2011-12*</u>
<b>PROGRAM REQUIREMENTS</b>				
<b>10</b>	<b>STANDARDS FOR PREPARATION AND LICENSING OF TEACHERS</b>			
	<b>State Operations:</b>			
0407	Teacher Credentials Fund	\$13,668	\$14,455	\$15,146
0408	Test Development and Administration Account, Teacher Credentials Fund	4,491	4,862	4,779
0890	Federal Trust Fund	193	193	-
0995	Reimbursements	<u>308</u>	<u>308</u>	<u>308</u>
	<b>Totals, State Operations</b>	<b>\$18,660</b>	<b>\$19,818</b>	<b>\$20,233</b>
	<b>Local Assistance:</b>			
0001	General Fund	<u>\$26,898</u>	<u>\$26,199</u>	<u>\$26,212</u>
	<b>Totals, Local Assistance</b>	<b>\$26,898</b>	<b>\$26,199</b>	<b>\$26,212</b>
<b>ELEMENT REQUIREMENTS</b>				
<b>10.10</b>	<b>Certification, Assignment and Waivers</b>	<b>\$8,048</b>	<b>\$8,431</b>	<b>\$8,223</b>
	<b>State Operations:</b>			
0407	Teacher Credentials Fund	5,966	6,092	6,067
0408	Test Development and Administration Account, Teacher Credentials Fund	1,774	2,031	1,848
0995	Reimbursements	308	308	308
<b>10.20</b>	<b>Professional Services</b>	<b>\$32,459</b>	<b>\$32,885</b>	<b>\$33,382</b>
	<b>State Operations:</b>			
0407	Teacher Credentials Fund	3,860	4,822	5,391
0408	Test Development and Administration Account, Teacher Credentials Fund	1,508	1,671	1,779
0890	Federal Trust Fund	193	193	-
	<b>Local Assistance:</b>			

\* Dollars in thousands, except in Salary Range.

## 6360 Commission on Teacher Credentialing - Continued

	2009-10*	2010-11*	2011-12*
0001 General Fund	26,898	26,199	26,212
<b>10.30 Professional Practices</b>	<b>\$5,051</b>	<b>\$4,701</b>	<b>\$4,840</b>
<b>State Operations:</b>			
0407 Teacher Credentials Fund	3,842	3,541	3,688
0408 Test Development and Administration Account, Teacher Credentials Fund	1,209	1,160	1,152
<b>TOTALS, EXPENDITURES</b>			
State Operations	18,660	19,818	20,233
Local Assistance	26,898	26,199	26,212
<b>Totals, Expenditures</b>	<b>\$45,558</b>	<b>\$46,017</b>	<b>\$46,445</b>

## EXPENDITURES BY CATEGORY

1 State Operations	Positions/Personnel Years			Expenditures		
	2009-10	2010-11	2011-12	2009-10*	2010-11*	2011-12*
PERSONAL SERVICES						
Authorized Positions (Equals Sch. 7A)	165.1	166.4	166.4	\$8,673	\$10,491	\$10,664
Total Adjustments	-	-	-	-	-604	-
Estimated Salary Savings	-	-13.5	-13.5	-	-1,343	-1,347
<b>Net Totals, Salaries and Wages</b>	<b>165.1</b>	<b>152.9</b>	<b>152.9</b>	<b>\$8,673</b>	<b>\$8,544</b>	<b>\$9,317</b>
Staff Benefits	-	-	-	3,279	3,332	3,540
<b>Totals, Personal Services</b>	<b>165.1</b>	<b>152.9</b>	<b>152.9</b>	<b>\$11,952</b>	<b>\$11,876</b>	<b>\$12,857</b>
OPERATING EXPENSES AND EQUIPMENT				\$6,708	\$7,942	\$7,376
<b>TOTALS, POSITIONS AND EXPENDITURES, ALL FUNDS (State Operations)</b>				<b>\$18,660</b>	<b>\$19,818</b>	<b>\$20,233</b>

## 2 Local Assistance

	Expenditures		
	2009-10*	2010-11*	2011-12*
Grants and Subventions	\$26,898	\$26,199	\$26,212
<b>TOTALS, EXPENDITURES, ALL FUNDS (Local Assistance)</b>	<b>\$26,898</b>	<b>\$26,199</b>	<b>\$26,212</b>

## DETAIL OF APPROPRIATIONS AND ADJUSTMENTS

1 STATE OPERATIONS	2009-10*	2010-11*	2011-12*
<b>0407 Teacher Credentials Fund</b>			
APPROPRIATIONS			
001 Budget Act appropriation	\$15,457	\$15,289	\$15,146
Allocation for employee compensation	-	55	-
Adjustment per Section 3.60	20	208	-
Reduction per Section 3.90	-1,277	-400	-
Reduction per Control Section 3.91	-	-697	-
Adjustment per Section 3.55	-5	-	-
011 Budget Act appropriation (Transfer to the General Fund) as added by Chapter 1, Statutes of 2009, Fourth Extraordinary Session	(540)	-	-
<b>Totals Available</b>	<b>\$14,195</b>	<b>\$14,455</b>	<b>\$15,146</b>
Unexpended balance, estimated savings	-527	-	-
<b>TOTALS, EXPENDITURES</b>	<b>\$13,668</b>	<b>\$14,455</b>	<b>\$15,146</b>
<b>0408 Test Development and Administration Account, Teacher Credentials Fund</b>			

\* Dollars in thousands, except in Salary Range.

## 6360 Commission on Teacher Credentialing - Continued

1 STATE OPERATIONS	2009-10*	2010-11*	2011-12*
APPROPRIATIONS			
001 Budget Act appropriation	\$5,794	\$5,139	\$4,779
Allocation for employee compensation	-	19	-
Adjustment per Section 3.60	7	70	-
Reduction per Section 3.90	-426	-134	-
Reduction per Section 15.30	-9	-	-
Reduction per Control Section 3.91	-	-232	-
Adjustment per Section 3.55	-2	-	-
011 Budget Act appropriation (Transfer to the General Fund) as added by Chapter 1, Statutes of 2009, Fourth Extraordinary Session	(2,160)	-	-
<b>Totals Available</b>	<b>\$5,364</b>	<b>\$4,862</b>	<b>\$4,779</b>
Unexpended balance, estimated savings	-873	-	-
<b>TOTALS, EXPENDITURES</b>	<b>\$4,491</b>	<b>\$4,862</b>	<b>\$4,779</b>
<b>0890 Federal Trust Fund</b>			
APPROPRIATIONS			
001 Budget Act appropriation	\$193	\$193	-
<b>TOTALS, EXPENDITURES</b>	<b>\$193</b>	<b>\$193</b>	<b>\$-</b>
<b>0995 Reimbursements</b>			
APPROPRIATIONS			
Reimbursements	\$308	\$308	\$308
<b>TOTALS, EXPENDITURES, ALL FUNDS (State Operations)</b>	<b>\$18,660</b>	<b>\$19,818</b>	<b>\$20,233</b>
<b>2 LOCAL ASSISTANCE</b>			
<b>0001 General Fund, Proposition 98</b>			
APPROPRIATIONS			
101 Budget Act appropriation	\$32,671	\$32,671	\$32,671
Adjustment per Control Section 12.42	-6,482	-6,472	-
Control Section 12.42	-	-	-6,459
Chapter 3, Statutes of 2009, Fourth Extraordinary Session (AB 3)	709	-	-
<b>TOTALS, EXPENDITURES</b>	<b>\$26,898</b>	<b>\$26,199</b>	<b>\$26,212</b>
<b>TOTALS, EXPENDITURES, ALL FUNDS (Local Assistance)</b>	<b>\$26,898</b>	<b>\$26,199</b>	<b>\$26,212</b>
<b>TOTALS, EXPENDITURES, ALL FUNDS (State Operations and Local Assistance)</b>	<b>\$45,558</b>	<b>\$46,017</b>	<b>\$46,445</b>
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<b>FUND CONDITION STATEMENTS</b>			
<b>0407 Teacher Credentials Fund <sup>s</sup></b>			
BEGINNING BALANCE	\$6,243	\$4,952	\$3,300
REVENUES, TRANSFERS, AND OTHER ADJUSTMENTS			
Revenues:			
122900 Teacher Credential Fees	12,844	12,769	12,727
131600 Fingerprint ID Card Fees	38	38	38
141200 Sales of Documents	1	1	1
150300 Income From Surplus Money Investments	26	17	11
161000 Escheat of Unclaimed Checks & Warrants	9	9	9
161400 Miscellaneous Revenue	14	14	14
Transfers and Other Adjustments:			
TO0001 To General Fund per Item 6360-011-0407, Budget Act of 2009	-540	-	-
Total Revenues, Transfers, and Other Adjustments	<u>\$12,392</u>	<u>\$12,848</u>	<u>\$12,800</u>
Total Resources	\$18,635	\$17,800	\$16,100

\* Dollars in thousands, except in Salary Range.

## 6360 Commission on Teacher Credentialing - Continued

	2009-10*	2010-11*	2011-12*
<b>EXPENDITURES AND EXPENDITURE ADJUSTMENTS</b>			
Expenditures:			
0840 State Controller (State Operations)	15	36	21
6360 Commission on Teacher Credentialing (State Operations)	13,668	14,455	15,146
8880 Financial Information System for California (State Operations)	-	9	65
Total Expenditures and Expenditure Adjustments	<u>\$13,683</u>	<u>\$14,500</u>	<u>\$15,232</u>
<b>FUND BALANCE</b>			
Reserve for economic uncertainties	4,952	3,300	868
 <b>0408 Test Development and Administration Account, Teacher Credentials Fund <sup>s</sup></b>			
BEGINNING BALANCE	\$5,175	\$3,189	\$2,572
<b>REVENUES, TRANSFERS, AND OTHER ADJUSTMENTS</b>			
Revenues:			
123000 Teacher Examination Fees	4,637	4,241	4,241
150300 Income From Surplus Money Investments	34	22	14
Transfers and Other Adjustments:			
TO0001 To General Fund per Item 6360-011-0408, Budget Act of 2009	-2,160	-	-
Total Revenues, Transfers, and Other Adjustments	<u>\$2,511</u>	<u>\$4,263</u>	<u>\$4,255</u>
Total Resources	\$7,686	\$7,452	\$6,827
<b>EXPENDITURES AND EXPENDITURE ADJUSTMENTS</b>			
Expenditures:			
0840 State Controller (State Operations)	6	15	7
6360 Commission on Teacher Credentialing (State Operations)	4,491	4,862	4,779
8880 Financial Information System for California (State Operations)	-	3	20
Total Expenditures and Expenditure Adjustments	<u>\$4,497</u>	<u>\$4,880</u>	<u>\$4,806</u>
<b>FUND BALANCE</b>			
Reserve for economic uncertainties	3,189	2,572	2,021

### CHANGES IN AUTHORIZED POSITIONS

	Positions/Personnel Years			Expenditures		
	2009-10	2010-11	2011-12	2009-10*	2010-11*	2011-12*
Totals, Authorized Positions	165.1	166.4	166.4	\$8,673	\$10,491	\$10,664
Furlough Adjustments	-	-	-	-	-320	-
PLP Adjustments	-	-	-	-	-284	-
<b>Total Adjustments</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>\$-</u>	<u>-\$604</u>	<u>\$-</u>
<b>TOTALS, SALARIES AND WAGES</b>	<b>165.1</b>	<b>166.4</b>	<b>166.4</b>	<b>\$8,673</b>	<b>\$9,887</b>	<b>\$10,664</b>

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