

## 0520 Secretary for Business, Transportation and Housing

The mission of the Secretary for Business, Transportation and Housing (BTH) is to oversee and coordinate the activities of 13 departments and several important economic development programs and commissions. These entities improve California's place in the global marketplace by leveraging the state's advantages to promote job and business growth, improving transportation mobility, and increasing affordable housing opportunities while promoting environmental quality and safe communities.

Departments in the BTH Agency include:

- California Housing Finance Agency
- Department of Alcoholic Beverage Control
- Department of the California Highway Patrol
- Department of Corporations
- Department of Financial Institutions
- Department of Housing and Community Development
- Department of Managed Health Care, including the Office of the Patient Advocate
- Department of Motor Vehicles
- Department of Real Estate
- Department of Transportation
- Office of Real Estate Appraisers
- Office of Traffic Safety
- Board of Pilot Commissioners for the Bays of San Francisco, San Pablo and Suisun

Additionally, economic development programs include:

- California Film Commission
- California Travel and Tourism Commission
- Infrastructure and Economic Development Bank
- International Trade Promotion
- Small Business Loan Guarantee Program

### 3-YR EXPENDITURES AND PERSONNEL YEARS

		Personnel Years			Expenditures		
		2009-10	2010-11	2011-12	2009-10*	2010-11*	2011-12*
10	Administration of Business, Transportation and Housing Agency	21.3	22.0	22.0	\$3,279	\$3,317	\$3,534
25	Infrastructure Finance and Economic Development Program	40.7	37.2	38.7	17,550	19,346	97,378
<b>TOTALS, POSITIONS AND EXPENDITURES (All Programs)</b>		<b>62.0</b>	<b>59.2</b>	<b>60.7</b>	<b>\$20,829</b>	<b>\$22,663</b>	<b>\$100,912</b>
<b>FUNDING</b>					<b>2009-10*</b>	<b>2010-11*</b>	<b>2011-12*</b>
0001	General Fund				\$3,958	\$10,525	\$4,205
0044	Motor Vehicle Account, State Transportation Fund				1,433	1,433	1,571
0649	California Infrastructure and Economic Development Bank Fund				3,663	5,777	6,114
0890	Federal Trust Fund				-	-	84,400
0918	Small Business Expansion Fund				8,979	1,000	1,000
0995	Reimbursements				2,722	3,815	3,505
3083	Welcome Center Fund				72	103	107
3095	Film Promotion and Marketing Fund				2	10	10
<b>TOTALS, EXPENDITURES, ALL FUNDS</b>					<b>\$20,829</b>	<b>\$22,663</b>	<b>\$100,912</b>

### LEGAL CITATIONS AND AUTHORITY

#### DEPARTMENT AUTHORITY

Government Code, Title 2, Division 3, Part 2.5, commencing with Section 12800.

### MAJOR PROGRAM CHANGES

- The Budget includes an increase of \$84.4 million in federal funds to expand the Small Business Loan Guarantee Program.
- The Budget assumes a reversion of \$20 million General Fund for the Small Business Loan Program due to the new federal resources being made available to expand this program.

\* Dollars in thousands, except in Salary Range.

## 0520 Secretary for Business, Transportation and Housing - Continued

### DETAILED BUDGET ADJUSTMENTS

	2010-11*			2011-12*		
	General Fund	Other Funds	Personnel Years	General Fund	Other Funds	Personnel Years
<b>Workload Budget Adjustments</b>						
<b>Other Workload Budget Adjustments</b>						
• Employee Compensation Adjustments	-\$49	-\$367	-	-\$10	-\$78	-
• Retirement Rate Adjustment	18	120	-	18	120	-
• One Time Cost Reductions	-	-	-	-9	-416	-
• Legislation With An Appropriation	26,350	-	-	-	-	-
• Miscellaneous Adjustments	-	-	-	-	296	-
• Workforce Cap Adjustment	-33	-235	-	-33	-235	-
<b>Totals, Other Workload Budget Adjustments</b>	<b>\$26,286</b>	<b>-\$482</b>	<b>-</b>	<b>-\$34</b>	<b>-\$313</b>	<b>-</b>
<b>Totals, Workload Budget Adjustments</b>	<b>\$26,286</b>	<b>-\$482</b>	<b>-</b>	<b>-\$34</b>	<b>-\$313</b>	<b>-</b>
<b>Policy Adjustments</b>						
• Small Business Loan Guarantee Program Augmentation	\$-	\$-	-	\$-	\$84,400	1.5
• Revert Small Business Loan Package Appropriation (Chapter 731/2010)	-20,000	-	-	-	-	-
<b>Totals, Policy Adjustments</b>	<b>-\$20,000</b>	<b>\$-</b>	<b>-</b>	<b>\$-</b>	<b>\$84,400</b>	<b>1.5</b>
<b>Totals, Budget Adjustments</b>	<b>\$6,286</b>	<b>-\$482</b>	<b>-</b>	<b>-\$34</b>	<b>\$84,087</b>	<b>1.5</b>

### PROGRAM DESCRIPTIONS

#### 10 - ADMINISTRATION OF BUSINESS, TRANSPORTATION AND HOUSING AGENCY

The objective of this program is two-fold. The Secretary, a member of the Governor's Cabinet, advises the Governor on major policy and program matters and oversees the operations of the Agency's departments and programs. The Administration Program also provides support services for the Agency.

#### 25 - INFRASTRUCTURE FINANCE AND ECONOMIC DEVELOPMENT

The Infrastructure Finance and Economic Development Program's objective is to encourage and promote economic activity and investment within the state through various infrastructure, small business finance, and economic development programs. The Agency serves as a catalyst to help all sectors of the California economy succeed, including technology, tourism, entertainment, and small business. This program also includes the California Infrastructure and Economic Development Bank, which finances public infrastructure and private development that promotes economic growth, revitalizes communities and enhances the quality of life for Californians.

### DETAILED EXPENDITURES BY PROGRAM

		2009-10*	2010-11*	2011-12*
<b>PROGRAM REQUIREMENTS</b>				
<b>10</b>	<b>ADMINISTRATION OF BUSINESS, TRANSPORTATION AND HOUSING AGENCY</b>			
	<b>State Operations:</b>			
0044	Motor Vehicle Account, State Transportation Fund	\$1,433	\$1,433	\$1,571
0995	Reimbursements	1,846	1,884	1,963
	<b>Totals, State Operations</b>	<b>\$3,279</b>	<b>\$3,317</b>	<b>\$3,534</b>
<b>PROGRAM REQUIREMENTS</b>				
<b>25</b>	<b>INFRASTRUCTURE FINANCE AND ECONOMIC DEVELOPMENT PROGRAM</b>			
	<b>State Operations:</b>			
0001	General Fund	\$3,958	\$10,525	\$4,205
0649	California Infrastructure and Economic Development Bank Fund	3,153	3,600	3,937

\* Dollars in thousands, except in Salary Range.

**0520 Secretary for Business, Transportation and Housing - Continued**

	<u>2009-10*</u>	<u>2010-11*</u>	<u>2011-12*</u>
0890 Federal Trust Fund	-	-	84,400
0918 Small Business Expansion Fund	8,979	1,000	1,000
0995 Reimbursements	876	1,931	1,542
3083 Welcome Center Fund	72	103	107
3095 Film Promotion and Marketing Fund	2	10	10
<b>Totals, State Operations</b>	<b>\$17,040</b>	<b>\$17,169</b>	<b>\$95,201</b>
<b>Local Assistance:</b>			
0649 California Infrastructure and Economic Development Bank Fund	\$510	\$2,177	\$2,177
<b>Totals, Local Assistance</b>	<b>\$510</b>	<b>\$2,177</b>	<b>\$2,177</b>
<b>ELEMENT REQUIREMENTS</b>			
<b>25.10 California Film Commission</b>	<b>\$1,310</b>	<b>\$1,335</b>	<b>\$1,338</b>
<b>State Operations:</b>			
0001 General Fund	1,308	1,325	1,328
3095 Film Promotion and Marketing Fund	2	10	10
<b>25.30 Tourism</b>	<b>\$1,784</b>	<b>\$1,776</b>	<b>\$1,778</b>
<b>State Operations:</b>			
0001 General Fund	908	934	934
0995 Reimbursements	876	842	844
<b>25.40 California Infrastructure and Economic Development Bank</b>	<b>\$3,663</b>	<b>\$5,965</b>	<b>\$6,326</b>
<b>State Operations:</b>			
0649 California Infrastructure and Economic Development Bank Fund	3,153	3,600	3,937
0995 Reimbursements	-	188	212
<b>Local Assistance:</b>			
0649 California Infrastructure and Economic Development Bank Fund	510	2,177	2,177
<b>25.50 Small Business Expansion</b>	<b>\$10,702</b>	<b>\$10,107</b>	<b>\$87,769</b>
<b>State Operations:</b>			
0001 General Fund	1,723	8,206	1,883
0918 Small Business Expansion Fund	8,979	1,000	1,000
0890 Federal Trust Fund	-	-	84,400
0995 Reimbursements	-	901	486
<b>25.70 Technology, Trade, and Commerce Agency Closure Costs</b>	<b>\$19</b>	<b>\$60</b>	<b>\$60</b>
<b>State Operations:</b>			
0001 General Fund	19	60	60
<b>25.80 Welcome Center Program</b>	<b>\$72</b>	<b>\$103</b>	<b>\$107</b>
<b>State Operations:</b>			
3083 Welcome Center Fund	72	103	107
<b>TOTALS, EXPENDITURES</b>			
State Operations	20,319	20,486	98,735
Local Assistance	510	2,177	2,177
<b>Totals, Expenditures</b>	<b>\$20,829</b>	<b>\$22,663</b>	<b>\$100,912</b>

**EXPENDITURES BY CATEGORY**

\* Dollars in thousands, except in Salary Range.

## 0520 Secretary for Business, Transportation and Housing - Continued

1 State Operations	Positions/Personnel Years			Expenditures		
	2009-10	2010-11	2011-12	2009-10*	2010-11*	2011-12*
PERSONAL SERVICES						
Authorized Positions (Equals Sch. 7A)	62.0	66.5	66.5	\$4,010	\$5,023	\$5,075
Total Adjustments	-	-	1.5	-	-205	95
Estimated Salary Savings	-	-7.3	-7.3	-	-442	-445
<b>Net Totals, Salaries and Wages</b>	<b>62.0</b>	<b>59.2</b>	<b>60.7</b>	<b>\$4,010</b>	<b>\$4,376</b>	<b>\$4,725</b>
Staff Benefits	-	-	-	1,445	1,495	1,545
<b>Totals, Personal Services</b>	<b>62.0</b>	<b>59.2</b>	<b>60.7</b>	<b>\$5,455</b>	<b>\$5,871</b>	<b>\$6,270</b>
OPERATING EXPENSES AND EQUIPMENT				\$4,427	\$5,542	\$5,492
SPECIAL ITEMS OF EXPENSE				\$10,437	\$9,073	\$86,973
<b>TOTALS, POSITIONS AND EXPENDITURES, ALL FUNDS</b>				<b>\$20,319</b>	<b>\$20,486</b>	<b>\$98,735</b>
<b>(State Operations)</b>						

2 Local Assistance	Expenditures		
	2009-10*	2010-11*	2011-12*
Grants and subventions	17,196	5,500	5,500
Special Adjustments (Loan Repayments)	-16,686	-3,323	-3,323
<b>TOTALS, EXPENDITURES, ALL FUNDS (Local Assistance)</b>	<b>\$510</b>	<b>\$2,177</b>	<b>\$2,177</b>

### DETAIL OF APPROPRIATIONS AND ADJUSTMENTS

1 STATE OPERATIONS	2009-10*	2010-11*	2011-12*
<b>0001 General Fund</b>			
APPROPRIATIONS			
001 Budget Act appropriation as amended by Chapter 1, Statutes of 2009, Fourth Extraordinary Session	\$2,428	-	-
Adjustment per Section 3.60	2	-	-
Reduction per Section 3.90	-83	-	-
Adjustment per Section 4.04	-13	-	-
Adjustment per Section 3.55	-4	-	-
001 Budget Act appropriation	-	\$2,456	\$2,422
Allocation for employee compensation	-	3	-
Adjustment per Section 3.60	-	18	-
Reduction per Section 3.90	-	-33	-
Reduction per Control Section 3.91	-	-52	-
002 Budget Act appropriation (TTCA closure costs)	60	60	60
011 Budget Act appropriation as amended by Chapter 1, Statutes of 2009, Fourth Extraordinary Session Fourth Extraordinary Session	1,723	-	-
011 Budget Act appropriation	-	1,723	1,723
Chapter 731, Statutes of 2010, Section 2(a)	-	20,000	-
Chapter 731, Statutes of 2010, Section 2(c) and 2(d)	-	6,350	-
<b>Totals Available</b>	<b>\$4,113</b>	<b>\$30,525</b>	<b>\$4,205</b>
Unexpended balance, estimated savings	-155	-20,000	-
<b>TOTALS, EXPENDITURES</b>	<b>\$3,958</b>	<b>\$10,525</b>	<b>\$4,205</b>
<b>0044 Motor Vehicle Account, State Transportation Fund</b>			
APPROPRIATIONS			
001 Budget Act appropriation as amended by Chapter 1, Statutes of 2009, Fourth Extraordinary Session	\$1,580	-	-
Adjustment per Section 3.60	3	-	-

\* Dollars in thousands, except in Salary Range.

**0520 Secretary for Business, Transportation and Housing - Continued**

<b>1 STATE OPERATIONS</b>	<b>2009-10*</b>	<b>2010-11*</b>	<b>2011-12*</b>
Reduction per Section 3.90	-132	-	-
Reduction per Section 15.30	-5	-	-
Adjustment per Section 3.55	-1	-	-
001 Budget Act appropriation	-	\$1,526	\$1,571
Allocation for employee compensation	-	5	-
Adjustment per Section 3.60	-	25	-
Reduction per Section 3.90	-	-45	-
Reduction per Control Section 3.91	-	-78	-
<b>Totals Available</b>	<b>\$1,445</b>	<b>\$1,433</b>	<b>\$1,571</b>
Unexpended balance, estimated savings	-12	-	-
<b>TOTALS, EXPENDITURES</b>	<b>\$1,433</b>	<b>\$1,433</b>	<b>\$1,571</b>
<b>0649 California Infrastructure and Economic Development Bank Fund</b>			
APPROPRIATIONS			
001 Budget Act appropriation	\$3,932	\$3,819	\$3,937
Allocation for employee compensation	-	10	-
Adjustment per Section 3.60	5	52	-
Reduction per Section 3.90	-309	-110	-
Reduction per Section 15.30	-1	-	-
Reduction per Control Section 3.91	-	-171	-
Adjustment per Section 3.55	-5	-	-
<b>Totals Available</b>	<b>\$3,622</b>	<b>\$3,600</b>	<b>\$3,937</b>
Unexpended balance, estimated savings	-469	-	-
<b>TOTALS, EXPENDITURES</b>	<b>\$3,153</b>	<b>\$3,600</b>	<b>\$3,937</b>
<b>0890 Federal Trust Fund</b>			
APPROPRIATIONS			
001 Budget Act appropriation	-	-	\$84,400
<b>TOTALS, EXPENDITURES</b>	<b>\$-</b>	<b>\$-</b>	<b>\$84,400</b>
<b>0918 Small Business Expansion Fund</b>			
APPROPRIATIONS			
001 Budget Act appropriation as amended by Chapter 1, Statutes of 2009, Fourth Extraordinary Session	\$285	-	-
Adjustment per Section 3.60	1	-	-
Reduction per Section 3.90	-20	-	-
Corporations Code Section 14030 (Default Payments)	9,354	\$1,723	\$1,723
Corporations Code Section 14075	1,083	1,000	1,000
Chapter 731, Statutes of 2010, Section 2(a)	-	20,000	-
<b>Totals Available</b>	<b>\$10,703</b>	<b>\$22,723</b>	<b>\$2,723</b>
Unexpended balance, estimated savings	-1	-20,000	-
<b>TOTALS, EXPENDITURES</b>	<b>\$10,702</b>	<b>\$2,723</b>	<b>\$2,723</b>
Less funding provided by the General Fund	-1,723	-1,723	-1,723
<b>NET TOTALS, EXPENDITURES</b>	<b>\$8,979</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b>0995 Reimbursements</b>			
APPROPRIATIONS			
Reimbursements	\$2,722	\$3,815	\$3,505
<b>3083 Welcome Center Fund</b>			
APPROPRIATIONS			
001 Budget Act appropriation	\$77	\$103	\$107
<b>Totals Available</b>	<b>\$77</b>	<b>\$103</b>	<b>\$107</b>
Unexpended balance, estimated savings	-5	-	-

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## 0520 Secretary for Business, Transportation and Housing - Continued

	<u>2009-10*</u>	<u>2010-11*</u>	<u>2011-12*</u>
<b>1 STATE OPERATIONS</b>			
<b>TOTALS, EXPENDITURES</b>	<b>\$72</b>	<b>\$103</b>	<b>\$107</b>
<b>3095 Film Promotion and Marketing Fund</b>			
APPROPRIATIONS			
001 Budget Act appropriation	\$10	\$10	\$10
<b>Totals Available</b>	<b>\$10</b>	<b>\$10</b>	<b>\$10</b>
Unexpended balance, estimated savings	-8	-	-
<b>TOTALS, EXPENDITURES</b>	<b>\$2</b>	<b>\$10</b>	<b>\$10</b>
<b>8052 Economic Development Fund, California</b>			
APPROPRIATIONS			
Chapter 731, Statutes of 2010, Section 2(c) and (d)	-	\$6,350	-
<b>TOTALS, EXPENDITURES</b>	<b>\$-</b>	<b>\$6,350</b>	<b>\$-</b>
Less funding provided by the General Fund	-	-6,350	-
<b>NET TOTALS, EXPENDITURES</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>
<b>TOTALS, EXPENDITURES, ALL FUNDS (State Operations)</b>	<b>\$20,319</b>	<b>\$20,486</b>	<b>\$98,735</b>
<b>2 LOCAL ASSISTANCE</b>	<b>2009-10*</b>	<b>2010-11*</b>	<b>2011-12*</b>
<b>0001 General Fund</b>			
APPROPRIATIONS			
101 Budget Act appropriation	0	-	-
<b>TOTALS, EXPENDITURES</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>
<b>0649 California Infrastructure and Economic Development Bank Fund</b>			
APPROPRIATIONS			
Government Code Section 63050	\$17,196	\$5,500	\$5,500
<b>TOTALS, EXPENDITURES</b>	<b>\$17,196</b>	<b>\$5,500</b>	<b>\$5,500</b>
Loan Repayment per Government Code Section 63050	-16,686	-3,323	-3,323
<b>NET TOTALS, EXPENDITURES</b>	<b>\$510</b>	<b>\$2,177</b>	<b>\$2,177</b>
<b>0995 Reimbursements</b>			
APPROPRIATIONS			
Reimbursements	-	-	-
<b>TOTALS, EXPENDITURES, ALL FUNDS (Local Assistance)</b>	<b>\$510</b>	<b>\$2,177</b>	<b>\$2,177</b>
<b>TOTALS, EXPENDITURES, ALL FUNDS (State Operations and Local Assistance)</b>	<b>\$20,829</b>	<b>\$22,663</b>	<b>\$100,912</b>

### FUND CONDITION STATEMENTS

	<u>2009-10*</u>	<u>2010-11*</u>	<u>2011-12*</u>
<b>3083 Welcome Center Fund <sup>s</sup></b>			
BEGINNING BALANCE	\$49	\$53	\$35
REVENUES, TRANSFERS, AND OTHER ADJUSTMENTS			
Revenues:			
161400 Miscellaneous Revenue	76	85	85
Total Revenues, Transfers, and Other Adjustments	\$76	\$85	\$85
Total Resources	\$125	\$138	\$120
EXPENDITURES AND EXPENDITURE ADJUSTMENTS			
Expenditures:			
0520 Secretary for Business, Transportation and Housing (State Operations)	72	103	107
Total Expenditures and Expenditure Adjustments	\$72	\$103	\$107
FUND BALANCE	\$53	\$35	\$13
Reserve for economic uncertainties	53	35	13
<b>3095 Film Promotion and Marketing Fund <sup>s</sup></b>			
BEGINNING BALANCE	\$5	\$8	\$8

\* Dollars in thousands, except in Salary Range.

**0520 Secretary for Business, Transportation and Housing - Continued**

	2009-10*	2010-11*	2011-12*
REVENUES, TRANSFERS, AND OTHER ADJUSTMENTS			
Revenues:			
161400 Miscellaneous Revenue	5	10	10
Total Revenues, Transfers, and Other Adjustments	<u>\$5</u>	<u>\$10</u>	<u>\$10</u>
Total Resources	\$10	\$18	\$18
EXPENDITURES AND EXPENDITURE ADJUSTMENTS			
Expenditures:			
0520 Secretary for Business, Transportation and Housing (State Operations)	2	10	10
Total Expenditures and Expenditure Adjustments	<u>\$2</u>	<u>\$10</u>	<u>\$10</u>
FUND BALANCE	\$8	\$8	\$8
Reserve for economic uncertainties	8	8	8

**CHANGES IN AUTHORIZED POSITIONS**

	<u>Positions/Personnel Years</u>			<u>Expenditures</u>		
	2009-10	2010-11	2011-12	2009-10*	2010-11*	2011-12*
Totals, Authorized Positions	62.0	66.5	66.5	\$4,010	\$5,023	\$5,075
Furlough Adjustments	-	-	-	-	-61	-
PLP Adjustments	-	-	-	-	-144	-
<b>Proposed New Positions:</b>				<b>Salary Range</b>		
Staff Services Manager II	-	-	0.5	6,173-6,808	-	37
Assoc Govtl Prog Analyst	-	-	1.0	4,400-5,348	-	58
<b>Totals Proposed New Positions</b>	<u>-</u>	<u>-</u>	<u>1.5</u>	<u>\$-</u>	<u>\$-</u>	<u>\$95</u>
<b>Total Adjustments</b>	<u>-</u>	<u>-</u>	<u>1.5</u>	<u>\$-</u>	<u>-\$205</u>	<u>\$95</u>
<b>TOTALS, SALARIES AND WAGES</b>	<b>62.0</b>	<b>66.5</b>	<b>68.0</b>	<b>\$4,010</b>	<b>\$4,818</b>	<b>\$5,170</b>

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