

6360 Commission on Teacher Credentialing

The purpose of the Commission on Teacher Credentialing (Commission) is to ensure integrity and high quality in the preparation, conduct, and professional growth of the educators who serve California's public schools. Its work reflects statutory mandates that govern the Commission and research on professional practices.

3-YR EXPENDITURES AND PERSONNEL YEARS

	Personnel Years			Expenditures		
	2010-11	2011-12	2012-13	2010-11*	2011-12*	2012-13*
10.10 Certification, Assignment and Waivers	63.4	65.0	58.3	\$8,604	\$8,124	\$7,850
10.20 Professional Services	31.2	33.3	24.8	31,836	32,276	32,064
10.30 Professional Practices	30.3	27.6	27.6	5,385	5,775	5,442
10.40 Administration	34.0	31.2	30.3	4,177	4,325	4,370
10.50 Distributed Administration	-	-	-	-4,177	-4,325	-4,370
TOTALS, POSITIONS AND EXPENDITURES (All Programs)	158.9	157.1	141.0	\$45,825	\$46,175	\$45,356
FUNDING				2010-11*	2011-12*	2012-13*
0001 General Fund, Proposition 98				\$26,199	\$26,191	\$26,191
0407 Teacher Credentials Fund				14,332	15,022	14,650
0408 Test Development and Administration Account, Teacher Credentials Fund				4,793	4,654	4,207
0890 Federal Trust Fund				193	-	-
0995 Reimbursements				308	308	308
TOTALS, EXPENDITURES, ALL FUNDS				\$45,825	\$46,175	\$45,356

The amounts included as Proposition 98 General Fund are for the purposes of meeting the minimum funding guarantee for education programs pursuant to Section 8 of Article XVI of the California Constitution. Specific appropriations are identified in the Detail of Appropriations and Adjustments.

LEGAL CITATIONS AND AUTHORITY

DEPARTMENT AUTHORITY

Education Code Sections 44210 and 44225.

MAJOR PROGRAM CHANGES

- The Budget proposes to increase the teacher credentialing fee in 2012-13 by \$15 from \$55 to \$70 to generate \$3 million in additional revenue for the Teacher Credentials Fund. The additional revenue is necessary to partially address the Commission's 2012-13 operating deficit of \$5 million.
- The Budget proposes to increase testing fees in 2012-13 by five percent to generate \$500,000 of additional revenue for the Test Development and Administration Account. The additional revenue is necessary to partially address the Commission's 2012-13 operating deficit of \$5 million.
- The Budget proposes to decrease state operations by \$1.5 million in 2012-13 as a result of eliminating 13 vacant positions, eliminating four positions to reflect operational efficiencies generated by streamlining the teacher preparation and credentialing processes, and achieving operational savings from reduced information technology costs. The Commission will work with the State Board of Education to identify ways to streamline the teacher preparation and credentialing processes.
- The Budget proposes to provide a \$2.3 million loan in 2011-12 from the Test Development and Administration Account to the Teacher Credentials Fund to address the Commission's state operations shortfall.

DETAILED BUDGET ADJUSTMENTS

	2011-12*			2012-13*		
	General Fund	Other Funds	Personnel Years	General Fund	Other Funds	Personnel Years
Workload Budget Adjustments						
Other Workload Budget Adjustments						
• Employee Compensation Adjustments	\$-	-\$149	-	\$-	\$74	-
• Retirement Rate Adjustment	-	109	-	-	109	-

* Dollars in thousands, except in Salary Range.

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	2011-12*			2012-13*		
	General Fund	Other Funds	Personnel Years	General Fund	Other Funds	Personnel Years
• Operational Efficiency Plan	-	-112	-	-	-112	-
• Cell Phone Reductions	-	-14	-	-	-14	-
• Pro Rata Adjustment (Special Fund Cost Recovery)	-	-	-	-	459	-
Totals, Other Workload Budget Adjustments	\$-	-\$166	-	\$-	\$516	-
Totals, Workload Budget Adjustments	\$-	-\$166	-	\$-	\$516	-
Policy Adjustments						
• Reduce State Operations to Align Expenditures with Available Funding	\$-	\$-	-	\$-	-\$1,500	-16.2
Totals, Policy Adjustments	\$-	\$-	-	\$-	-\$1,500	-16.2
Totals, Budget Adjustments	\$-	-\$166	-	\$-	-\$984	-16.2

PROGRAM DESCRIPTIONS

10 - STANDARDS FOR THE PREPARATION AND LICENSING OF TEACHERS

10.10 - Certification, Assignment and Waivers:

The Certification, Assignment and Waivers Division is responsible for evaluating and processing over 230,000 applications annually for credentials, permits, certificates, and waivers for authorization to serve in California's public schools. The Division serves as the Commission's primary point of contact, providing information to credential applicants and holders and credential personnel at the college, university, county, and school district levels regarding specific requirements for the licenses issued. It is also responsible for monitoring certificated assignments in collaboration with county and district offices of education.

10.20 - Professional Services:

The Professional Services Division is responsible for the development of licensure standards for all credential areas, aligned with the adopted K-12 academic content standards; the development and implementation of licensing examinations, including the teaching performance assessment, as required in the Education Code; and the administration of state-funded programs including the Paraprofessional Teacher Training Program, the Alternative Certification/Intern Program, and in conjunction with the Department of Education, the Beginning Teacher Support and Assessment Program. The Division supports the Committee on Accreditation, a statutory body that is charged with implementing the Commission's accreditation system to monitor the quality of all educator preparation programs. The accreditation system involves educators in judgments of program quality through biennial reports, program assessment and site visit activities. Related activities include initial program approval, data collection, reporting, and policy research.

10.30 - Professional Practices:

The Division of Professional Practices is responsible for the discipline of credential applicants and holders, and the legal activities of the Commission. The Division supports the Committee of Credentials, a statutory body that is responsible for investigations of alleged misconduct against credential holders and applicants. The investigations generally begin based on criminal charges, misconduct disclosed on an application, or reports from employing school districts. The Division's legal staff provides legal counsel and advice to the Commission, the Committee of Credentials, and the Commission's management team.

DETAILED EXPENDITURES BY PROGRAM

		2010-11*	2011-12*	2012-13*
PROGRAM REQUIREMENTS				
10	STANDARDS FOR PREPARATION AND LICENSING OF TEACHERS			
State Operations:				
0407	Teacher Credentials Fund	\$14,332	\$15,022	\$14,650
0408	Test Development and Administration Account, Teacher Credentials Fund	4,793	4,654	4,207
0890	Federal Trust Fund	193	-	-
0995	Reimbursements	308	308	308
	Totals, State Operations	\$19,626	\$19,984	\$19,165
Local Assistance:				
0001	General Fund	\$26,199	\$26,191	\$26,191
	Totals, Local Assistance	\$26,199	\$26,191	\$26,191

* Dollars in thousands, except in Salary Range.

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	2010-11*	2011-12*	2012-13*
ELEMENT REQUIREMENTS			
10.10 Certification, Assignment and Waivers	\$8,604	\$8,124	\$7,850
State Operations:			
0407 Teacher Credentials Fund	6,348	5,993	6,026
0408 Test Development and Administration Account, Teacher Credentials Fund	1,948	1,823	1,516
0995 Reimbursements	308	308	308
10.20 Professional Services	\$31,836	\$32,276	\$32,064
State Operations:			
0407 Teacher Credentials Fund	3,903	4,645	4,239
0408 Test Development and Administration Account, Teacher Credentials Fund	1,541	1,440	1,634
0890 Federal Trust Fund	193	-	-
Local Assistance:			
0001 General Fund	26,199	26,191	26,191
10.30 Professional Practices	\$5,385	\$5,775	\$5,442
State Operations:			
0407 Teacher Credentials Fund	4,081	4,385	4,185
0408 Test Development and Administration Account, Teacher Credentials Fund	1,304	1,390	1,257
TOTALS, EXPENDITURES			
State Operations	19,626	19,984	19,165
Local Assistance	26,199	26,191	26,191
Totals, Expenditures	\$45,825	\$46,175	\$45,356

EXPENDITURES BY CATEGORY

	1 State Operations			Expenditures		
	Positions/Personnel Years			2010-11*	2011-12*	2012-13*
	2010-11	2011-12	2012-13			
PERSONAL SERVICES						
Authorized Positions (Equals Sch. 7A)	158.9	165.4	165.4	\$9,322	\$9,931	\$10,244
Total Adjustments	-	-	-17.0	-	-	-799
Estimated Salary Savings	-	-8.3	-7.4	-	-497	-472
Net Totals, Salaries and Wages	158.9	157.1	141.0	\$9,322	\$9,434	\$8,973
Staff Benefits	-	-	-	3,738	3,552	3,378
Totals, Personal Services	158.9	157.1	141.0	\$13,060	\$12,986	\$12,351
OPERATING EXPENSES AND EQUIPMENT				\$6,566	\$6,998	\$6,814
TOTALS, POSITIONS AND EXPENDITURES, ALL FUNDS (State Operations)				\$19,626	\$19,984	\$19,165

2 Local Assistance

	Expenditures		
	2010-11*	2011-12*	2012-13*
Grants and Subventions	\$26,199	\$26,191	\$26,191
TOTALS, EXPENDITURES, ALL FUNDS (Local Assistance)	\$26,199	\$26,191	\$26,191

DETAIL OF APPROPRIATIONS AND ADJUSTMENTS

* Dollars in thousands, except in Salary Range.

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1 STATE OPERATIONS	2010-11*	2011-12*	2012-13*
0407 Teacher Credentials Fund			
APPROPRIATIONS			
001 Budget Act appropriation	\$15,289	\$15,146	\$14,650
Allocation for employee compensation	55	35	-
Adjustment per Section 3.60	226	82	-
Adjustment per Section 3.90	-400	-147	-
Adjustment per Section 3.91	-697	-	-
Adjustment per Section 3.91 (b) Cell Phone Reductions	-	-10	-
Adjustment per Section 3.91 (b) Operational Efficiency Plan	-	-84	-
Totals Available	\$14,473	\$15,022	\$14,650
Unexpended balance, estimated savings	-141	-	-
TOTALS, EXPENDITURES	\$14,332	\$15,022	\$14,650
0408 Test Development and Administration Account, Teacher Credentials Fund			
APPROPRIATIONS			
001 Budget Act appropriation	\$5,139	\$4,695	\$4,207
Allocation for employee compensation	19	12	-
Adjustment per Section 3.60	75	27	-
Adjustment per Section 3.90	-134	-49	-
Adjustment per Section 3.91	-232	-	-
Adjustment per Section 3.91 (b) Cell Phone Reductions	-	-3	-
Adjustment per Section 3.91 (b) Operational Efficiency Plan	-	-28	-
Totals Available	\$4,867	\$4,654	\$4,207
Unexpended balance, estimated savings	-74	-	-
TOTALS, EXPENDITURES	\$4,793	\$4,654	\$4,207
0890 Federal Trust Fund			
APPROPRIATIONS			
001 Budget Act appropriation	\$193	\$-	\$-
TOTALS, EXPENDITURES	\$193	\$-	\$-
0995 Reimbursements			
APPROPRIATIONS			
Reimbursements	\$308	\$308	\$308
TOTALS, EXPENDITURES, ALL FUNDS (State Operations)	\$19,626	\$19,984	\$19,165
2 LOCAL ASSISTANCE	2010-11*	2011-12*	2012-13*
0001 General Fund, Proposition 98			
APPROPRIATIONS			
101 Budget Act appropriation	\$32,671	\$32,671	\$32,671
Adjustment per Control Section 12.42	-6,472	-6,480	-
Control Section 12.42	-	-	-6,480
TOTALS, EXPENDITURES	\$26,199	\$26,191	\$26,191
TOTALS, EXPENDITURES, ALL FUNDS (Local Assistance)	\$26,199	\$26,191	\$26,191
TOTALS, EXPENDITURES, ALL FUNDS (State Operations and Local Assistance)	\$45,825	\$46,175	\$45,356

FUND CONDITION STATEMENTS

	2010-11*	2011-12*	2012-13*
0407 Teacher Credentials Fund ⁵			
BEGINNING BALANCE	\$4,952	\$1,187	-
Prior year adjustments	-1,732	-	-
Adjusted Beginning Balance	\$3,220	\$1,187	-

* Dollars in thousands, except in Salary Range.

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	2010-11*	2011-12*	2012-13*
REVENUES, TRANSFERS, AND OTHER ADJUSTMENTS			
Revenues:			
122900 Teacher Credential Fees	12,271	11,548	\$14,617
125600 Other Regulatory Fees	48	48	48
141200 Sales of Documents	1	1	1
142500 Miscellaneous Services to the Public	2	2	2
150300 Income From Surplus Money Investments	8	3	3
161000 Escheat of Unclaimed Checks & Warrants	10	10	10
161400 Miscellaneous Revenue	4	4	4
Transfers and Other Adjustments:			
FO0408 From Test Development and Administration Account, Teacher Credentials Fund Loan per item 6360-001-0407, prov 4, Budget Act of 2011	-	2,287	-
Total Revenues, Transfers, and Other Adjustments	<u>\$12,344</u>	<u>\$13,903</u>	<u>\$14,685</u>
Total Resources	\$15,564	\$15,090	\$14,685
EXPENDITURES AND EXPENDITURE ADJUSTMENTS			
Expenditures:			
0840 State Controller (State Operations)	36	21	20
6360 Commission on Teacher Credentialing (State Operations)	14,332	15,022	14,650
8880 Financial Information System for California (State Operations)	9	47	-
Total Expenditures and Expenditure Adjustments	<u>\$14,377</u>	<u>\$15,090</u>	<u>\$14,670</u>
FUND BALANCE	\$1,187	-	\$15
Reserve for economic uncertainties	1,187	-	15
0408 Test Development and Administration Account, Teacher Credentials Fund ^s			
BEGINNING BALANCE	\$3,189	\$4,017	\$1,173
Prior year adjustments	1,394	-	-
Adjusted Beginning Balance	<u>\$4,583</u>	<u>\$4,017</u>	<u>\$1,173</u>
REVENUES, TRANSFERS, AND OTHER ADJUSTMENTS			
Revenues:			
123000 Teacher Examination Fees	4,218	4,105	4,200
150300 Income From Surplus Money Investments	27	13	7
Transfers and Other Adjustments:			
TO0407 To Teacher Credentials Fund Loan per item 6360-001-0407, prov 4, Budget Act of 2011	-	-2,287	-
Total Revenues, Transfers, and Other Adjustments	<u>\$4,245</u>	<u>\$1,831</u>	<u>\$4,207</u>
Total Resources	\$8,828	\$5,848	\$5,380
EXPENDITURES AND EXPENDITURE ADJUSTMENTS			
Expenditures:			
0840 State Controller (State Operations)	15	7	6
6360 Commission on Teacher Credentialing (State Operations)	4,793	4,654	4,207
8880 Financial Information System for California (State Operations)	3	14	-
Total Expenditures and Expenditure Adjustments	<u>\$4,811</u>	<u>\$4,675</u>	<u>\$4,213</u>
FUND BALANCE	\$4,017	\$1,173	\$1,167
Reserve for economic uncertainties	4,017	1,173	1,167

CHANGES IN AUTHORIZED POSITIONS

	Positions/Personnel Years			Expenditures		
	2010-11	2011-12	2012-13	2010-11*	2011-12*	2012-13*
Totals, Authorized Positions	158.9	165.4	165.4	\$9,322	\$9,931	\$10,244
Workload and Administrative Adjustments	Salary Range					
Reductions in Authorized Positions:						

* Dollars in thousands, except in Salary Range.

6360 Commission on Teacher Credentialing - Continued

	Positions/Personnel Years			Expenditures		
	2010-11	2011-12	2012-13	2010-11*	2011-12*	2012-13*
Administration Division:						
Ofc Asst-Gen	-	-	-1.0	2,074-2,770	-	-26
Certification, Assignment & Waivers Division:						
Assoc Govtl Program Analyst	-	-	-2.0	4,400-5,348	-	-111
Staff Svcs Analyst-Gen	-	-	-1.0	2,817-4,446	-	-53
Ofc Techn-Typing	-	-	-1.0	2,686-3,264	-	-39
Ofc Asst-Gen	-	-	-3.0	2,074-2,770	-	-78
Professional Services Division:						
Consultant-Teacher Preparation	-	-	-4.0	5,724-6,954	-	-334
Staff Svcs Analyst-Gen	-	-	-1.0	2,817-4,446	-	-53
Ofc Asst-Gen	-	-	-4.0	2,074-2,770	-	-105
Totals, Workload & Admin Adjustments	<u>-</u>	<u>-</u>	<u>-17.0</u>	<u>\$-</u>	<u>\$-</u>	<u>-\$799</u>
Total Adjustments	<u>-</u>	<u>-</u>	<u>-17.0</u>	<u>\$-</u>	<u>\$-</u>	<u>-\$799</u>
TOTALS, SALARIES AND WAGES	158.9	165.4	148.4	\$9,322	\$9,931	\$9,445

* Dollars in thousands, except in Salary Range.